

Volunteer Role Description – Softball Ulster Vice Chair

Role title	Softball Ulster Vice Chair
Duration of the role	2 years fixed term.
Purpose of the role	Working closely with the SU Council, the Vice Chair oversees the development of the sport of softball in the Ulster region, seeking out sponsorship opportunities, engaging with outside organisations to raise the profile of softball, providing leadership, guidance, and advice to the regional working groups, and assisting the Chairperson in delivering their duties.
What you will be doing	<ul style="list-style-type: none"> • Taking part in monthly Softball Ulster Council meetings, updating in a timely manner on fundraising, sponsorship, and development progress. • Working closely with the Council to ensure that the organisation complies with its constitution, relevant legislation or regulations, and best practice guidance. • Engage with suitable outside organisations to raise the profile of the sport of softball in Ulster and seek out new productive relationships in line with Sponsorship Policy, other policies, and marketing opportunities. • Develop strategies to aid the delivery of the Key Objectives included in the Softball Ulster Sports Development Plan 2020 – 2025. • Work with Council members to agree the roles and responsibilities of volunteers working for Softball Ulster. • Deputising for the Chairperson should they be unavailable for meetings or events requiring Softball Ulster representation. <p>Chair and fulfil a secretariat role for the Softball Ulster Working Group meetings in support of Council operations.</p>
Skills, experience, and qualities needed	<ul style="list-style-type: none"> • Good organisational skills and the confidence to work well in a team and alone is desirable. • Strong interpersonal skills including intra- and inter-group communications, and an ability to identify and seek out new opportunities for the organisation.
When and where	The role is home based with monthly committee meetings which will take place face-to-face or virtually. As the role is home based, candidates will need access to suitable devices to carry out the responsibilities of the role.
Support offered	The Vice Chair will oversee the development of Softball Ulster, but support may be available through contacts within the membership and training where available and relevant to the candidate’s needs and role.
What you could get out of it	This is an excellent opportunity to utilise and further develop skills while supporting an important sporting and community resource that seeks to grow the development of softball across the Ulster region and enhance

	<p>their professionalism. Your commitment and enthusiasm can contribute to the success of Softball Ulster and enable us to meet our objectives.</p>
<p>Other relevant information</p>	<p>This appointment will be on a voluntary basis and is subject to a nomination process and election at the AGM or will be co-opted onto the current Council by elected members if the position is to be filled at other times. Softball Ulster aims to reflect the diverse and inclusive softball community, and a desire to improve on these areas throughout your work is desirable.</p>
<p>What to do if you're interested</p>	<p>If you would like to be considered for the role of Softball Ulster Vice Chair, please email secretary@softballulster.com. We will then contact you to discuss further. Your nomination will need to be seconded by another registered member of Softball Ulster and emailed to the Softball Ulster Secretary. If you would like more information and to discuss the role, please email at the same address.</p>

Roles may be flexible – please talk to us