



## Softball Ireland Tournament Approval Form

In accordance with the Softball Ireland Constitution and Regulations, Softball Ireland has delegated the authority to [Insert] to approve Tournaments in the [insert] region subject to complying with the conditions set out below and within the Softball Ireland Regulations.

Please complete and sign the form below and return to [insert] by email to [insert] **no later than 6 Weeks** prior to the proposed tournament.

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### 1. Club/Individual Applying for Tournament Approval (Host Club/Individual)

*N.B. The Club/Individual applying to host the proposed tournament confirms they are fully paid up members of Softball Ireland and acknowledge that the tournament will be under the named club/individual auspices and control and that the proposed tournament will be played in accordance with the Softball Ireland Regulations.*

- **Host Club/Individual Name:**
- **Contact Name:**
- **Phone:**
- **Email:**

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### 2. Tournament Information

Name of Proposed Tournament: \_\_\_\_\_

Slow-pitch / Fast-pitch: \_\_\_\_\_

Please indicated if Co-ed / Men / Women's: \_\_\_\_\_

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### 3. Tournament Detail's

Tournament Date: \_\_\_\_\_

Venue Name & Location: \_\_\_\_\_

	SI Registered	Non – SI Registered
<b>Max Number of Teams</b>		
<b>Max Number of Players</b>		
<b>Players Under 16 Permitted – if Yes insert number / if No, N/A</b>		

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### 4. Declarations

Please tick each box to acknowledge the Host Union's responsibilities:

The Host Club/Individual acknowledges its responsibility to:

- Ensure that the Proposed Tournament complies in all respects and is played in accordance with Softball Ireland Regulations;
- Confirm that it has retained control over the Proposed Tournament to enable it to discharge that responsibility;
- Confirm that all arrangements for the playing of the Proposed Tournament have been made expressly conditional upon receipt of approval for the playing of the Proposed Tournament from Softball Ireland or its designated Agent;

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- d) Confirm that the Proposed Tournament is consistent with the regulatory imperatives set out in Annex 2 (attached to this document); and
- e) Confirm that it will ensure that all Players are fully registered members of Softball Ireland
  - (i) retain copies to be provided to the [insert name] and Softball Ireland upon request only
  - (ii) provide all other reasonable assistance required by Softball Ireland in relation to enforcing Softball Ireland Tournament Regulations (in particular).

**Signed:**

**Print Name:**

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**Date:**

## **Annex 1 – Application Procedure**

### **Procedure for Club/Individual Applying for Tournament Approval**

The following sets out a summary of the relevant procedure in order to apply for approval of particular Tournament. It should be read as a guide only and not in lieu of the full text of the Softball Ireland Regulations which takes precedence to the extent of any discrepancy.

#### **All Tournaments, other than designated Leagues listed in the Softball Regulations**

- i) The Host Club/Individual of a Tournament to be held on the island of Ireland involving the Softball Ireland Insurance policy must apply to the Softball Ireland Board or through its designated Agent for approval for the proposed Tournament under the Softball Ireland Regulations as early as possible, and in any event at least six (6) weeks before the date of the proposed Tournament.
- ii) The request must be in the applicable form as advised by the Softball Ireland Board and separately should address each of the relevant factors set out in Annex 2 below.
- iii) The Softball Ireland Board or designated Agent will include the request for the proposed Tournament in the agenda of the next Board/[insert] meeting, and will include a copy of the request in the papers circulated.
- iv) The request will be considered in accordance with the Softball Ireland Regulations and. The decision on the request will be communicated to the Club/Individual in question as soon as practicable after the meeting. In the event that approval of the request is denied, or granted on a conditional basis, particulars will be provided with respect to the denial or conditions imposed.
- v) Should an Agent of Softball Ireland deny a tournament application, the applicant may appeal in writing to the Softball Ireland within seven (7) days of receiving the decision requesting a review of the decision. The decision of the Softball Ireland Board will be final on this matter.

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## **Annex 2 – Mandatory Tournament Rules**

### **Mandatory Tournament Requirements**

- (I) Proposed Tournament Hosts must receive prior permission from Softball Ireland or its delegated Agent prior to advertising tournament
- (II) Proposed Tournaments must comply with Softball Ireland Regulations and Include the Standard Tournament Rules as Set out in Annex 3
- (III) Proposed Tournaments consisting of eight (8) or more teams must have a designated First-Aider present
- (IV) Tournament must declare the Tournament coordinator in advance
- (V) Any disciplinary issues, including but not limited to a Player ejections must be reported in the first instance to the approving body (copying Softball Ireland)
- (VI)

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## **Annex 3**